

**HCA HOSPICE LIMITED**  
Company Registration Number: 202114297R  
(Incorporated in the Republic of Singapore)  
(the “Company”)

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting of the Company will be held at 705 Serangoon Road Block A, #03-01 @Kwong Wai Shiu Hospital, Singapore 328127 and using virtual meeting technology on 7 September 2024 at 10.00 a.m. for the purpose of transacting the following:

**As Ordinary Business**

1. As an Ordinary Resolution: To receive and adopt the audited accounts for the financial year ended 31 March 2024 and the Reports of the Directors and the Auditors thereon.
2. As an Ordinary Resolution: To re-appoint M/s Baker Tilly TFW LLP as Auditor of the Company to hold office until the conclusion of the next Annual General Meeting and to authorise the Directors to fix their remuneration.

**As Special Business**

3. As an Ordinary Resolution: To receive and adopt the Annual Report for the financial year ended 31 March 2024.
4. To transact such other business as can be transacted at an Annual General Meeting of the Company.

This Notice has been made available on the Company’s website and may be accessed at the URL <https://www.hca.org.sg>.

**Attached are:**

- (i) the agenda for this meeting;
- (ii) Minutes of the 2<sup>nd</sup> Annual General Meeting;
- (iii) Impact Report for FY23/24 (Please scan QR code in the Impact Report to read the full FY23/24 Annual Report including the Directors’ Statement, Audited Financial Statements and Auditor’s Report for Financial Year ended on 31 March 2024);
- (iv) the Form of Proxy.

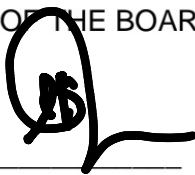
**HCA HOSPICE LIMITED**  
Company Registration Number: 202114297R  
(Incorporated in the Republic of Singapore)  
(the “Company”)

**Important Notes:**

The following arrangements will be adopted for the Annual General Meeting:

- (a) If a Member wishes to attend the Annual General Meeting, the member must RSVP using the attendance slip enclosed in the Form of Proxy (item iv);
- (b) A Member may submit questions to the Company via email to [kaiyuZ@hcahospicecare.org.sg](mailto:kaiyuZ@hcahospicecare.org.sg) or mail to 705 Serangoon Road Block A, #03-01 @Kwong Wai Shiu Hospital, Singapore 328127, Attention: Ms Zhang Kaiyu. The questions must reach the Company at least 7 days prior to the Annual General Meeting;
- (c) All substantial and relevant questions will be addressed by the Board and/or management prior to, or at, the Annual General Meeting. Questions that concern a matter that will be put to a vote will be addressed by the Board and/or management before the closing date for the lodgement of proxy forms. Such questions will be addressed via <https://www.hca.org.sg> or at the Annual General Meeting;
- (d) A Member of the Company entitled to attend and vote at the Meeting is entitled to appoint the Chairperson of the meeting or another person (whether a Member or not) as his PROXY to attend and vote in his stead. The Form of Proxy, duly signed, must be mail to 705 Serangoon Road Block A, #03-01 @Kwong Wai Shiu Hospital, Singapore 328127, Attention: Ms Zhang Kaiyu., or email to [kaiyuZ@hcahospicecare.org.sg](mailto:kaiyuZ@hcahospicecare.org.sg), not less than 72 hours before the time appointed for holding the Meeting or any adjournment thereof at which the person named in the instrument proposes to vote, or, in the case of a poll, not less than 24 hours before the time appointed for the taking of the poll. A copy of the Form of Proxy is attached in (item iv). If the Member appoints a proxy, the Member must give specific instructions with regards to voting, or abstentions from voting, in the Form of Proxy, failing which the appointment may be treated as invalid.

BY ORDER OF THE BOARD



(Signature)  
Name: Tan Soh Keng  
Chairperson

Board of Directors

Dated: 23 August 2024  
Singapore